

Work Integrated Learning (WIL) Record for BCAA Practicing Membership Application

Introduction

BCAA has developed this form to enable applicants to document their work-integrated learning experiences and demonstrate the breadth and quality of experience gained across a variety of practice settings.

- Applicants for BCAA membership must demonstrate a minimum of 100 hours of professional practice experience, of which 50 percent (50 hours) must be completed in a clinical work setting under the supervision of a BCAA kinesiologist or other recognized healthcare professional with a minimum of two years of work experience. [For more details, click here and scroll to the WIL section.](#)
- Applicants must demonstrate a minimum of 25 hours of clinical experience and 25 hours of non-clinical experience at Participation Level 2 or 3 (see Participation Levels). Applicants who have completed 50 or more clinical hours at Participation Level 2 or 3 are not required to demonstrate an additional 25 hours of non-clinical experience at Participation Level 2 or 3.

Purpose

By submitting this record of work-integrated learning experience, applicants demonstrate that they have participated in practical learning opportunities that support the development of the entry-level knowledge, skills, and competencies expected of kinesiologists. These experiences complement academic study and align with BCAA's Essential Competencies of Practice.

Terms and Conditions

- Placement work experience may be completed through a post-secondary institution practicum placement, co-operative education work experience, volunteer setting, or paid employment to meet the BCAA Work-Integrated Learning (WIL) requirement.
- Employers and/or designated student placement supervisors will provide practical training and education in clinical and non-clinical kinesiology roles in exchange for volunteer labour, in compliance with applicable provincial labour laws.
- The student or applicant must be prepared to provide meaningful work (volunteer or paid labour) in exchange for the practical training and education provided by the Employer/Supervisor, within the scope of practice of kinesiology as defined by the BCAA.
- A student work placement agreement (and, where applicable, an accompanying job description) between the Employer/Supervisor and the Student is required to support and validate the training, skills, and education provided, including the volume, type, and duration of work the student is expected to perform.
- For WIL placements occurring outside of a regular post-secondary institution course or co-operative job placement, the Student and Employer/Supervisor are responsible for ensuring that WorkSafeBC coverage and appropriate professional and commercial liability insurance are in place and compliant with applicable laws and professional standards. Such coverage should protect both the Employer and the Student from unforeseen loss. The BCAA assumes no liability for workplace injuries sustained by the student/applicant or for errors and omissions committed by the student/applicant during their placement.

Important: To use the form's automatic calculations, validation features, and required fields, please complete this form using Adobe Acrobat Reader. Other PDF viewers may not support all functionality.

BCAK Applicant Placement Details

Date of Submission	
Date * DD-MM-YYYY	

BCAK Applicant Details								
Full Legal Name *								
Email *								
Phone *								
Placement Details								
Work Placement Organization/ Employer	Organization Name *							
	Location - Full Address *							
Placement Supervisor	Full Name *				Title *			
	Email *				Phone *			
	Profession or Designation *				Professional Registration # (if applicable)			
				Years of Experience *				
WIL Placement Term	From (Date) * DD-MM-YYYY				End (Date) * DD-MM-YYYY			

Directions: Using the activity list below, the Supervisor must record the total number of hours completed in each defined activity. For each activity, indicate the Applicant's level of involvement using the rating system provided. Please ensure that clinical and non-clinical activities are clearly identified. Please submit the completed Work Integrated Learning form to office@bcak.bc.ca.

Applicant Participation Levels:

0 or Blank = did not perform the activity

1 = observed the activity being performed by others

2 = performed the activity under supervision

3 = performed the activity independently with no, or minimal, supervision

Note: Applicants must demonstrate a minimum of 25 clinical hours and 25 non-clinical hours at Participation Level 2 or 3. Applicants who have completed 50 or more clinical hours at Participation Level 2 or 3 are exempt from the 25-hour non-clinical requirement. If most placement hours are completed at Participation Level 1 (observation only), the Work-Integrated Learning (WIL) placement will not be accepted.

Assessment Services				
Assessment Category	Non-clinical		Clinical	
	Hours	Participation Level	Hours	Participation Level
Anthropometric Measurements				
Biomechanics - Movement Pattern, Posture, and Gait				
Cardiorespiratory testing - Including BP, O2 sat, HR (Proximal and Distal Pulses), Metabolic Testing				
Clinical Orthopaedic Assessment - Including Manual Muscle Testing, and ROM				
Ergonomic Assessments - Including Fitting for Assistive/Adaptive Devices, JDA or JSV				
Functional (Push, Pull, Lift, Carry, Strength, Balance, Speed, Agility)				
Intake Forms and Questionnaires				
Neurological Screening/Testing - Including Motor, Reflex, Sensory, TBI/Concussion/Cognition				
Pulmonary Testing - PFT (Spirometry)				
Other (Provide details on page 7)				
Section Total Hours				

Treatment Services

Treatment Category	Non-clinical		Clinical	
	Hours	Participation Level	Hours	Participation Level
Bracing and Taping/Assistive Devices - Including Wheelchair or Crutch Fitting				
Clinical Exercise Therapy - Including Chronic Disease Management				
Chronic Pain Management				
Electrotherapy (ESWT, IFC, LILT, Muscle Stim, TENS, TMR, Ultrasound)				
Exercise Counselling for Clients with Substance Misuse or Mental Health Conditions				
Healthcare Charting and Record Keeping				
Lifestyle/Wellness Counselling, Behaviour Modification, Motivational Interviewing				

Treatment Services (continued)

Treatment Category	Non-clinical		Clinical	
	Hours	Participation Level	Hours	Participation Level
Manual Therapy/Osteopathic Manual Techniques				
Motor Learning - Including Posture and Body Mechanics, Breathing/Relaxation Techniques				
Nutrition/Metabolism - Including Food Diary and Sport Nutrition (Non-Clinical Counselling)				
Personal Training/Group Fitness Class Instruction				
Strength and Conditioning/Athletic Performance Enhancement				
TBI, Concussion, Memory Retention				
Other (Provide details on page 7)				
Treatment Services Total Hours				

Disability / Case / Health and Safety Management				
Treatment Category	Non-clinical		Clinical	
	Hours	Participation Level	Hours	Participation Level
Disability Management/Return to Work Planning				
Field Side Care - Including Sports Field Therapy or First Aid				
Infection Prevention and Control				
Occupational Health and Safety				
Other (Provide details on page 7)				
Section Total Hours				

Ergonomics and Workplace Design				
Treatment Category	Non-clinical		Clinical	
	Hours	Participation Level	Hours	Participation Level
Industrial or Commercial Workplace Ergonomics and Design				
Office Ergonomics and Design				
Other (Provide details on page 7)				
Section Total Hours				

Other Activities	
Identify the applicable treatment section and provide details of the activities:	

Verification of Completed Hours				
Supervisor Notes *				
	Supervisor Name *			
	Signature * Adobe Fill & Sign or text			Date * DD-MM-YYYY
	Applicant Name *			
	Signature * Adobe Fill & Sign or text			Date * DD-MM-YYYY
Signatures	I certify that the activities, participation levels, and hours documented on this form are accurate and complete to the best of my knowledge.			

Calculated Activity Hours Summary

Total Non-clinical Hours		Total Clinical Hours	
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Automatic totals are provided as a convenience and do not validate eligibility requirements.